



**NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION  
EXECUTIVE BOARD COMMITTEE MINUTES  
HOWARD JOHNSON GALLUP, NM  
SEPTEMBER 26, 2011 9:00 A.M.**

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**A. MEETING CALL TO ORDER**

Meeting called to order at 9:06 A.M. by NMEMA President Dennis English.

**Executive Board Members present:**

Dennis English, President, San Miguel County  
Elizabeth Saavedra, Treasurer, City of Albuquerque  
Jessica Blea, Secretary, Los Alamos County  
Delia Cervantes, Member, Dona Ana County  
Clybert Zunie, Member, City of Gallup  
Philmont Taylor, Member, Los Alamos County

**Executive Board Members Not Present:**

Ted Arnett, Member, University of New Mexico  
Sonia Arteché, Vice-President, Luna County  
Ken De Los Santos, Member, Clovis/Curry County  
Lorenzo Velasquez, Member, Lea County  
Susan Walker, Member, DHSEM

**NMEMA Members Present:**

Larry Nelson, NMEMA Member  
Leora Sedore, NMEMA Member  
Laura Lashley, NMEMA Member

Quorum was met for NMEMA Executive Board Committee Meeting.

**B. ADOPTION OF AGENDA**

Motion to accept Agenda made by Treasurer Saavedra; second by Secretary Blea. Motion carried.

**C. APPROVAL OF MINUTES: August 11, 2011**

Motion to table minutes for next Executive Board Meeting made by Treasurer Saavedra second by Delia Cervantes. Motion carried.

#### **D. TREASURER REPORT**

Treasurer Saavedra reported the current budget balance is \$36,728.33. Motion to accept Treasurer Report; made by Secretary Blea, second by Delia Cervantes.

Treasurer Saavedra reported 61 NMEMA Members registered and there were 17 Vendors that paid for the 2011 NMEMA Conference.

#### **E. NEW BUSINESS**

- a) **Scholarship for Laura Sedore-** A letter was presented by Laura Sedore for a scholarship to attend the 2011 NMEMA Conference in Gallup, NM. A motion to accept Laura Sedore to qualify for a scholarship to attend the 2011 NMEMA Conference in Gallup, NM was made by Treasurer Saavedra; second by Delia Cervantes.

#### **F. OLD BUSINESS**

- a) **Combining NMEMA and DHSEM Conferences-** A discussion amongst the Executive Board regarding combining the NMEMA and DHSEM Conference was to present the suggestion to the Association for the next NMEMA Quarterly Meeting.
- b) **Update on Accounting Capabilities Association-** The Executive Board agreed to table the discussion for the next Executive Board Meeting.
- c) **Update on Credit Card for Association-** Treasurer Saavedra stated the discussion on the Credit Card for the Association can not move forward until we get confirmation on the 501 C-State Tax ID #.
- d) **Recommendations of By-Laws-** At the next NMEMA Quarterly Meeting a discussion of recommendations or changes of the By-Laws will be presented to the Association.
- e) **501 C-State Tax ID #-** The status on the 501 C State Tax ID # is still pending and will be discussed at the next Executive Board Meeting.
- f) **Legislative Update-** A discussion with the Association reference submitting a letter to the Legislative changing the amount of years to retire with PERA and advise the Association of when the meeting to discuss change in the amount of years for retirement with PERA will be held, time and date.

#### **G. CONFERENCE COMMITTEE UPDATE**

- a) **Conference Committee Update-Food Count-** A total of 78 people is the Food Count for the 2011 NMEMA Conference in Gallup, NM.

#### **H. COMMENT FROM CHAIR/VICE CHAIR**

President English thanked all the Committee Members for their hard work.

#### **I. COMMENT FROM MEMBERS**

Executive Board stated to make an announcement to the Association about Nominations.

**L. MEETING ADJOURNMENT**

A Motion to adjourn meeting at 10:05 a.m.; made by Treasurer Saavedra, second by Philmont Taylor. Motion carried. Next meeting will be held January 11, 2012; Albuquerque, NM.

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PASSED, APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011

Attest:

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**Dennis English, President**

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**Jessica Blea, Secretary**

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