



**NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION
REGULAR MEETING MINUTES
Marriott Pyramid, Albuquerque
July 7, 2011 – 9:00 A.M.**

A. MEETING CALL TO ORDER

Meeting called to order at 9:16 a.m. by NMEMA Vice-President Sonia Arteche.

Members and non-members present as follows:

Anthony Dimas Jr., McKinley County	Susan Walker, DHSEM
Brian Money, McKinley County	Donna Hernandez, Bernalillo County
Patricia Johnson, McKinley County	Clybert Zunie, City of Gallup
Brigitte Bellsong, City of Albuquerque	Daniel Burgrete, City of Gallup
Sal Baragiola, City of Albuquerque	Lora Sedore, ABQ
Lorenzo Velasquez, Lea County	Donna Sanchez, Sierra County
Byron Piatt, UNM	Juanita Mesias, Bernalillo County
Bill Boedeker, NM ARES/RACES	Beverly Frieday, URS
Dennis English, San Miguel County	Larry Nelson, ENMU
Roger Tannen, Bernalillo Co/OEM	Jessica Blea, Los Alamos County
Michael Sales, Sandoval County	Chasity Coriz, Pueblo of San Felipe
Ted Arnett, UNMH	John Begy, GIMG
Elizabeth Saavedra, City of Albuquerque	Travis Atwell, Lincoln County
Ken De Los Santos, Clovis/Curry County	Gary Surad, Bernalillo County
Gary Jones, City of Albuquerque	Courtney McBride, DHSEM
Shawn Fink, Kirtland, AFB	Brian Fields, ABQ
Sonia Arteche, Luna County	Beverly Green, Member
Max Johnson, Member	Rosemary Ludini Gonzales, Director
Michael Villa, Donna Anna County	Javier Sanchez, Torrance County
Delia Cervantes, Donna Anna County	Jeff Phillips, Los Ranchos
Marcella Benton, DHSEM	Debbie Garcia, City of Gallup
Andrew Phelps, DHSEM	Diana Dela Rosa, Sandia Labs
David Raymond, FBI-WMD	Richard Clark, DHSEM
Cameron Johnson, JTTF	Scott Lopez, APD
Randall Peterson, KAFB	Tony Elsworth, USAO
	Damon Martinez, USAO

B. ADOPTION OF AGENDA

Motion to accept Agenda; made by Bill Boedeker, second by Larry Nelson. Motion carried.

C. PRESENTATION

- a. ATAC and JTTF Overview- Anthony Elsworth, Intelligence Specialist, U.S. Attorney's Office-District of New Mexico Damon Martinez, Assistant United States Attorney, U.S. Attorney's Office-District of New Mexico. David J Raymond, SABT, WMD Coordinator.
- b. EMCORE recap- SABT, WMD Coordinator
- c. Resource Typing Data Base Maintenance-Beverley Frieday URS Corp

D. APPROVAL OF MINUTES

Motion to accept minutes for July 7, 2011; made by Bill Boedeker; second by Larry Nelson. Motion carried.

E. TREASURER REPORT

The Treasurer reported, the current budget balance is \$19,802.25. Grant extension for FY10 EMPG was submitted to DHSEM. The LEPC in-kind match is pending and awaiting DHSEM's approval and reimbursement.

Motion to accept Treasurer's Report; made by Bill Boedeker second by Gary Surad. Motion carried.

F. UNFINISHED BUSINESS

- a. NMDOH 308P- The 308P Form follows the same instructions, the only change is pharmaceuticals will go directly to the NM Department of Health (DOH). Lorenzo Velasquez made a motion to support the change of pharmaceuticals going directly to NMDOH; second by Travis Atwell. Motion against by Bryon Piatt, a discussion made by Bryon Piatt which gave an opinion that he is not in agreement of the change for pharmaceuticals to go directly to NMDOH, second by Roger Tanner. Lorenzo Velasquez rescinded his motion. Motion by Bryon Piatt to create a letter from the NMEMA stating the Association is against the process of sending pharmaceuticals directly to NMDOH, second by Larry Nelson. Vote was taken by hand count. Motion carries.

G. NEW BUSINESS

- a. NMEMA Elections-President- Nominees' for the NMEMA elected position of President are Roger Tannen, Ted Arnett, Dennis English and Eletha Trujillo. A motion to close nominations made by Bill Boedeker, second by Jeff Phillips. Motion carried. Each nominee expanded their interest and qualifications to be the next elected President of the NMEMA Executive Board. Dennis English was elected as President for the NMEMA Association Executive Board. A motion to destroy ballots made by Bill Boedeker, second by Roger Tannen. Motion carried.
- b. NMAC EM/Fire Affiliate Update- Four Legislative Resolutions were presented from the New Mexico Association of Counties; Fire & Emergency Mangers Affiliate. Resolution 1: Consumer Protection during Emergencies. Resolution 2: Fire Protection and Jurisdiction Lines. Resolution 3: Expand Limit on Sale and Use of Fireworks. Resolution 4: PERA for Volunteer Fire Departments. President English recommended Travis Atwell send NMEMA information on any Resolution updates. Discussion and a vote were recommended by President English that he would send a letter to Fred Hollis, NMAC Chair from the Association in support for these resolution. Motion carried.
- c. DHS First Responder Communities of Practice- Presentation by Jeff Phillips about DHS First Responder Communities of Practice which is internet based for any Emergency Agency. You will need a User ID and password.

H. COMMITTEE REPORTS

- a. Nominating- Donna Sanchez stated January 2012 there will be elections for NMEMA Executive Board President and Secretary. Nominations will take place in September 2011 at the NMEMA Quarterly Meeting.
- b. Legislative- Roger Tannen suggested for next legislative session to present Public Employee Retirement Association (PERA) retirement years to be changed for Emergency Managers to 20 years. Emergency Managers meet the criteria of Emergency Responders. Jeff Phillips made a motion for Roger Tannen to compose a letter reference PERA retirement years for Emergency Manager to be set at 20 years, second by Diana De La Rosa. Motion carried.
- c. NMCEM- The deadline to turn in the NMCEM application is August 29, 2011. The application is placed on the NMEMA website, if you may have any questions you can contact anyone on the NMCEM Committee, Teresa Barncastle, Jerry Lazzari, Elizabeth Saavedra. Delia Cervantes and Larry Nelson.
- d. Conference- the NMEMA Conference is scheduled for September 26-29, 2011 in Gallup, NM. Gathering sponsors for breaks during the Conference. Working on the draft Agenda for the Conference at this time. Ken De Los Santos stepped down as Chair of the Committee. Sonia Arteché will be the Chair of the Conference Committee; per By-Laws. Laura Sedore will send email reference a keynote speaker for the Conference. The Theme of the Conference is "Continuing Challenges, a Future of Excellence".

A motion to accept the Committee Reports, made by Bill Boedeker; second by Max Johnson. Motion carried.

I. NMEMA DISTRICT UPDATE

- a. Area 1- Fighting fires
- b. Area 2- Working on drought situation
- c. Area 3- Working on fire recovery process
- d. Area 4- Completed the County Rodeo, went well
- e. Area 5- NONE
- f. Area 6- NONE

J. STATE UPDATE

- a. Admin Update- John Martinez stated Secretary Duvall is conducting a monthly meeting with all Emergency Managers throughout New Mexico
- b. Training Update- When receiving EMPG it is required to conduct 3 exercises annually. DHSEM will be better at tracking training. There will no further be cancellations on courses through DHSEM. The \$12,500 exercise funds through FY 10 Grant are used for any type of exercise.
- c. Grant Update- Andrew Phelps went over the new FY11 EMPG work plans.
- d. Other Bureau Updates- Richard Clark with Intelligence & Security Bureau Chief went over the Comprehensive Preparedness Guide (CPG) 502. The relation to the baseline capabilities for State and major urban area Fusion Centers. Secretary Duvall has met with Local Emergency Managers with in the State of New Mexico and has been a great success. Discussion of Emergencies within the State of New Mexico. Discussion of funding with the flooding issues in New Mexico. Discussion of Declarations for Emergencies in New Mexico. Secretary Duvall gave his thanks to all Emergency Managers for their hard work with all Emergencies in New Mexico. Secretary Duvall elaborated on how the Governor Susan Martinez notices the hard work the Emergency Manager's are doing with the Emergency situations around New Mexico.

K. NEXT MEETING

NMEMA Conference, Gallup, NM September 29, 2011


L. ADJOURNMENT

Motion to adjourn meeting at 3:30 p.m.; motion made by Bill Boedeker, second by Roger Tannen. Motion carried.

PASSED, APPROVED and ADOPTED this 1 day of November, 2011


Dennis English; President

Attest:


Jessica Blea; Secretary