



**NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION**  
**REGULAR MEETING MINUTES**  
**Sheraton Uptown, Albuquerque**  
**January 13<sup>th</sup>, 2011 – 1:00PM**

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A. MEETING CALL TO ORDER

Meeting called to order at 1315 by NMEMA President Joel Arnwine.

Members and non-members present as follows:

Joel Arnwine, Eddy County	Gary Jones, City of Albuquerque
Sonia Arteche, Luna County	Courtney McBride, NMDHSEM
Teresa Barncastle, Roswell/Chaves County	Andrew Phelps, NMDHSEM
Brigitte Bellsong, City of Albuquerque	Jeff Phillips, Village of Los Ranchos
Bill Boedecker, NM ARES/RACES	Liz Saavedra, City of Albuquerque
Delia Cervantes, Dona Ana County	Lorenzo Velasquez, Lea County
Ken De Los Santos, Clovis/Curry County	Clybert Zunie, City of Gallup
Anthony Dimas, McKinley County	Don Scott, NMDHSEM
Brian Fields, ABQ Citizens Corp.	Jerry Lazzari, NMDOH, BHEM
Patricia Johnson, McKinley County	Fred Hollis, Socorro County
Sal Baragiola, City of Albuquerque	Jerry Wheeler, Socorro County
Debbie Garcia, City of Gallup	Scot Jaynes, Tucumcari/Quay
John Nihart, DOH Scientific Labs	Mateo DeVargas, Rio Arriba County
Byron Piatt, UNM	Dennis English, San Miguel County
Andy Madrid, Guadalupe Co.	Gary Surad, Bernalillo Co/OEM
Michael Lucero, Guadalupe Co.	Teresa Willey, Rio Rancho OEM
Alvin Maestas Sr., Guadalupe Co.	Rick Bassi, Rio Rancho OEM
Dave Bervin, Sandoval County	Beverly Frieday, URS Corp.
James Leach, JL Consulting	Kelli Murtagh, Bernalillo Co/OEM
Dwayne Merritt, JL Consulting	Juanita Mesias, Bernalillo Co/OEM
Brian Money, McKinley County OEM	Roger Tanner, Bernalillo Co/OEM
Glenda Chavez, NM Tech	Beverly Allen, NMDHSEM
Debbie Romero, NMDHSEM	Javier Sanchez, Tarrant Co EM
Ted Arnett, UNMH	Susan Walker, NMDHSEM
Tony M. Boyd, Cibola County EM	Jessica Blea, Los Alamos County OEM
Linda Boyd, DeBaca Co.	Marcella Benton, NMDHSEM
Johnny Gallegos, DeBaca Co.	Teresa Lopez, Rio Arriba Cty.
Jesse Eret, NMDHSEM	Crystal McFadden, Socorro County
Shawn Fink, Kirtland AFB	Erich Wuerschling, Cloudcroft
Ken Groves, DOE RAP	Claudia Miron, CDC/SNS
Donna Hernandez, Bernalillo Co/OEM	Sandee Cole, DOH/BHEM
Diana de la Rosa, Sandia Labs	Kerry Jones, NWS ABQ

B. ADOPTION OF AGENDA

Motion to accept Agenda made by Bill Boedecker, second by James Leach. Motion carried.

C. APPROVAL OF MINUTES: September 29, 2010.

Motion to accept minutes made by Bill Boedecker, second by Clybert Zunie. Motion carried.

D. TREASURER REPORT

NMEMA Treasurer Teresa Barncastle provided copies of the current treasurer's report as follows:

Checking Account	\$17,148.89
Savings Account	<u>\$10,056.03</u>
Balance	\$27,204.92

Motion to accept treasurer report made by Liz Saavedra, second by Lorenzo Velesquez. Motion carried.

E. UNFINISHED BUSINESS

None to report

F. COMMITTEE REPORTS

Nominating: no report

Legislative: no report

Training: Check the state website for training information. [www.nmdhsem.org](http://www.nmdhsem.org)

Credentials/NMCEM: Teresa Barncastle

Roger Tannen received his NMCEM recertification

Special Teams: Jeff Phillips

G. NMEMA AREA UPDATES

1. NMEMA Area 1: Lorenzo Velasquez

Lea County has two TTE & 1 Full Scale scheduled

2. NMEMA Area 2: Dennis English

Working on draft Communications Continuity of Operations  
New Union County acting EM will be introduced at the next meeting

3. NMEMA Area 3: Jessica Blea

Santa Fe City Social Meeting Agenda  
Several Exercises Planned  
Taos TTE planned for February 2<sup>nd</sup>  
Two-thirds of the county EOP has been updated  
Rio Aribba had a "Plans for Packs" distribution for 300 school children  
Flu Shot Vaccinations county wide  
Los Alamos started planning for FSE

4. NMEMA Area 4: Clybert Zunie

McKinley County meeting with FEMA  
Exercises planned in March  
ICS 300 Homeland Security training scheduled  
Cibola County has two FSE planned at 2 prisons in Grants  
Child Abduction and Active Shooter seminars are planned  
ICS 300 & 400 classes planned  
Exercises planned  
Gallup has a FSE planned

5. NMEMA Area 5: Ted Arnett

New appointed area 5 coordinator, Ted Arnett will have reports at next meeting

6. NMEMA Area 6: Delia Cervantes

Dona Ana County is continuing work on Exercises/Communications efforts.  
Sierra County EOP updates /Narrow Banding  
Grant County doing "Plans for Packs" seminars  
Otero County has new dispatch center  
Dona Ana activated for 911 outage  
Dona Ana updating EOP  
Luna County conducted HazMat drill  
Luna County in the process of redesigning the mobile command unit

H. STATE UPDATE

Susan Walker gave State updates  
Training Academy beginning within the next two weeks  
Planning training with local area coordinators  
Reminds everyone to add exercises in the NEXUS data base  
Get training approved ahead by state training coordinator  
ABQ Citizen Corps received National Award  
Mary Lover will assist with Mitigation plans  
Andrew Phelps updated on "Plans for Packs" that about 6000 to date have been given to school age children  
New EM presentations will be available throughout the State.  
Collate & catalog after action reports for best practices to distribute to EM's  
Local EM Round Table planned to discuss specific issues on March 29<sup>th</sup>  
Don Scott reported on state phone outage and stated the importance of updating emergency contact information with the State.  
Winter Weather meetings scheduled  
Watch desk at State EOC has two full time staff  
SERC will have new appointments by the Governor  
2010 Sub-Grants out mid January

I. NEW BUSINESS

Joel Arnwine will be attending the National EMA Mid Year Conference in March 2011, and will report back to the association at the April quarterly meeting.

After discussion with NMDOH regarding the 308 form, and input from the members as a whole, Joel planned to meet with the State DOH representatives in February to further discuss the recommended changes from DOH and the associations stance on those changes and will report back to the members at the next quarterly meeting.

Nominations were opened for election of Secretary due the resignation of Manny Garcia by Don Scott and seconded by James Leach. Nominations were then closed by James Leach and seconded by Lorenzo Velasquez.

The election took place for Vice President and Secretary.  
Newly elected officers are Sonia Arteché for Vice President and Jessica Blea for Secretary.  
Motion made to destroy election ballots made by Dwayne Merritt and seconded by Don Scott.

- J. NEXT MEETING: April 7<sup>th</sup>, 2011 after completion of LEPC Conference @ the Albuquerque Sheraton Airport Hotel in Albuquerque.
- K. MEETING ADJOURNMENT: Motion to adjourn meeting at 3:45 made by Joel Arnwine, second by Delia Cervantes.

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PASSED, APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011

Attest:

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JOEL ARNWINE, President

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Liz Saavedra, Treasurer