



NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION

Executive Board Meeting

Rust Medical Center – Wellspring Classroom

2400 Unser Boulevard SE, Rio Rancho, NM

December 20, 2018 / 11:00am

- I. **Call to Order.** President called the meeting to order at 1108.
- II. **Adoption of Agenda.** President added items VI.xv. and VI.xvi. to the agenda for 4th Quarter Business. Motion to adopt agenda as amended by Beverley Simpson, seconded by Jerry Lazarri. All in favor, none opposed, none abstained.
- III. **Approval of Minutes** (*sent out on October 3, 2018*). Motion to adopt minutes by Theresa Greeno, seconded by Leo Maestas. All in favor, none opposed, none abstained.
- IV. **Treasurer Update** (*vote is to accept as presented and not for approval of report*).
 - a. Treasurer's update presented. CEM fees will now be deposited into the savings account to keep the account active with the bank.
 - b. Members should pay their dues for CY2019. Treasurer will have the Square available to take credit card payments at the January regular membership meeting. There are approximately 62 members but only 50% are paid for CY2019.
- V. **Business**
 - a. Draft budget for CY2019.
 - i. Budgeted expenses include bank fees, if incurred, and interpreters for regular membership meetings, if requested. Accommodations will be provided by the interested member for Executive Board meetings. More details will be discussed when the draft CY2019 budget is presented at the January regular membership meeting.
 - b. January meeting in SF on 17th?
 - i. NMC Legislative Conference is the 15th-17th
 - ii. Promote attendance at the NMC Legislative Conference or at least participation in the Fire/Emergency Management Affiliate meetings?
 1. If the security form for NM DHSEM access for the January regular membership meeting is not submitted by the January 7 deadline, you will need to be escorted on the Onate Complex.
 - c. Still need Nominees for our Annual Awards
 - i. Where do we want to have Awards Dinner?
 - ii. Timeframe? During PIP Conference?
 1. There are currently 11 nominees for annual awards, the most that has ever been received in recent years. A SurveyMonkey will be sent to the entire membership. Each nominee will be listed by name, agency, title, and summary of the nomination. Paid members will have the opportunity to vote for their selection of each annual award. The invitation is planned to be sent in early January and will be open for 30 days.
 2. The Partners in Preparedness (PiP) Conference will be from Monday, March 4, through Thursday, March 7. The Awards Dinner will be at a restaurant to avoid NMEMA needing to pay for those who RSVP and



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do not arrive to the dinner. Send any restaurant suggestions to nmema.president@gmail.com.

- d. How involved should NMEMA be with Governor's Transition Team?
 - i. Help provide input or suggestions for the DHSEM Cabinet Secretary?
 1. Richard Clark is a Co-Chair for the Governor-Elect's Homeland Security and Emergency Management Transition Team.
 2. Survey was sent to all emergency management agencies, including tribal, as well as smaller fire departments.
 3. Results from the surveys will be consolidated into a report for the new Cabinet Secretary and would be made available to the membership.
- e. NMEMA Mission/Vision Statement
 - i. NMEMA Mission/Vision statement reviewed. This would be added to the About Us section on the website. Motion to accept the document as amended by Beverley Simpson, seconded by Theresa Greeno. All in favor, none opposed, none abstained.
- f. Governor-Elect Transition Team Survey Results / Discussion with Cabinet Secretary-Elect Jackie White
 - i. Jackie White has been selected as the Cabinet Secretary for the NM DHSEM. She must go through Senate confirmation before the appointment is confirmed.
 - ii. Ms. White affirmed her commitment to collaboration and focused on a few of her first priorities: grants management to ensure the pass-through funds are passed through to local and tribal entities in a timely manner, customer service ("We will become a customer service-oriented office for our customers."), and staffing and support within the department.
 - iii. Past interactions between NM DHSEM and future interaction goals were discussed.
 1. There was a suggestion to begin regular coordination calls, either from NMEMA Executive Board or all emergency managers with NM DHSEM leadership.
 2. Ms. White will be reaching out to emergency management agencies to schedule visits in local jurisdictions to learn what the local issues are and how NM DHSEM can assist.
 3. Ms. White will check into emergency management professionals getting access badges onto the base, as was previously the case. Ms. White emphasized her commitment to inclusiveness and transparency.

VI. 4th Quarter Meeting

- a. Discussion on items for the NMEMA January Meeting Agenda
 - i. Julie Anderson to give update on NMDA RRT
 1. 10 minute update will be provided.
 - ii. Presentation from Home and Hospice Care Group for EM's



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1. Presentation got moved to the April agenda. Discussion will revolve around how to achieve a greater partnership between emergency management and home and hospice care organizations.
 2. Presentation slot will be replaced by NM DHSEM Brian Simeone, new Hazmat/WIPP Coordinator. He will present updates on the Hazardous Materials Emergency Preparedness (HMEP) grant.
 - iii. Area Updates
 - iv. Legislative Committee update – one of the co-chairs
 - v. CEM Committee Update – JP Kenmore
 - vi. AHIMT Committee update – Tom Walmsley
 1. NMEMA’s AHIMT Committee has been dissolved. The New Mexico All Hazards Incident Management Team working group sponsored by Bernalillo County Office of Homeland Security and Emergency and City of Albuquerque Office of Emergency Management will be the committee working on this initiative. Tom Walmsley will give updates of the new working group during regular membership meetings.
 - vii. Membership Committee Update – Ken De Los Santos
 - viii. Vote for Treasurer and VP positions
 1. Vice President nominees include Richard Clark, Manny L’Esperance, and Mark Mercer.
 2. Treasurer nominees include Jeremy Cuddeback and Valli Wasp.
 - ix. CY2019 Budget for NMEMA
 - x. Election Results
 - xi. President’s Update for Committees and Area Reps
 - xii. Dates for 2019 meetings (*subject to change*)
 - xiii. IMAS Committee update – Jeff Phillips
 - xiv. NMEMA Mission/Vision Statement
 - xv. DHSEM Leadership Introduction
 - xvi. Governor-Elect Transition Team Survey Results / Discussion with Cabinet Secretary-Elect Jackie White
- VII. Next Executive Board Meeting**
- a. March 21, 2019 location and time TBD
- VIII. Adjournment of Meeting**
- a. Motion to adjourn the meeting by Lorenzo Velasquez, seconded by Richard Clark. President adjourned the meeting.