



**NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION**  
**Executive Board Meeting / Sandoval County Fire Station #43**  
**10 Petroglyph Trail, Placitas, NM 87043**  
**June 14, 2018 / 11:00am**

- I. Call to Order.** Called to order at 1110.
- II. Adoption of Agenda.** Motion to adopt the agenda by Richard Clark, second by Lorenzo Velasquez. All in favor, none opposed, none abstained.
- I. Approval of Minutes** (*sent out on April 5, 2018*). Motion to approve by Richard Clark, second by Lorenzo Velasquez. All in favor, none opposed, none abstained.
- II. Treasurer Update** (*vote is to accept as presented and not for approval of report*). Treasurer's report presented. Motion to accept as presented by Lorenzo Velasquez. Seconded by Richard Clark. All in favor, none opposed, none abstained.
- III. Business**
  - a. Presentation of Plaques/NMCEM in honor of Dave Bervin. Plaque to Sandoval County Fire Department for David Bervin was presented to Michael Scales to accept for the department. Plaque was created also for David Bervin's family.
  - b. Richard Clark to be the new Area 5 representative. Richard Clark confirmed as the new Preparedness Area 5 representative.
  - c. Location for meetings w/conference or video capabilities
    - i. Not fair to those that cannot travel with new good standing requirements for members if jurisdiction will not let attend meetings.
    - ii. Some southeast emergency managers' leadership has prohibited their travel. The last regular association meeting, the association identified criteria for member in good standing as being present at 50% of the meetings. Discussion on how to expand this criteria, e.g., Skype meeting, rotation of meeting locations and video-conferencing (not at restaurants, but catered; not as centrally located). Considered changing this as early as July meeting to be available in the July and October meetings. Skype can be used on any computer as long as the facility has reliable Internet connectivity. Treasurer will research quotes for software for video-conferencing. Options included use of existing software purchased by Bernalillo County OEM and National Weather Service. July meeting is booked at Teofilo's; will try coordinating with National Weather Service to use their software. October meeting could be changed from Teofilo's to a location that would provide less background noise.
  - d. Committee to work with DHSEM to figure the NIMS System Qualifications (AHIMT) and how people can get their PTB's signed and how will be tracked. Discussion on establishing a committee to assist with discussing position task book completions in relation to the NIMS System Qualifications. Members appointed by NMEMA President are Tom Walmsley, Dan Heerding, JP Kenmore, Mike Mestas, and Manny L'Esperance. Type III A-H IMT is being established in the Albuquerque metro area. Bernalillo County FD submitted a grant to develop the IMT and it was discussed during the Metro Chiefs meeting. They are trying to bring a week-long training to the metro area. A few purposes of the committee will be to identify



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ownership of the teams and managing task books and equipment. These IMTs would be all-hazards with no specific focus on one discipline or another.

**IV. 3rd Quarter Meeting**

- a. Discussion on items for the NMEMA July Meeting Agenda
  - i. Brief presentation from OSE on dams and the EM role with the EAP's
  - ii. Update on SICWG and resource requests
  - iii. Lisa McNiven on NM Disability Emergency Planning Advisory Council
  - iv. IMAS Committee update – Christina LeClerc
  - v. Legislative Committee update – one of the co-chairs
  - vi. CEM Committee Update – JP Kenmore
  - vii. Membership Committee Update – Ken De Los Santos
  - viii. Grant Committee Update – Theresa Greeno
  - ix. NMEMA Shirts update for new members and those expressing desire to purchase additional shirts
- b. Review agenda items for 3rd quarter meeting: presentations from Chuck Thompson, Office of the State Engineer; Wynn Brannin and Mike Scales, SICWG; Lisa McNiven, The NM Disability Emergency Planning Advisory Council; and regular committee updates. Re-certifications for NM CEM are due by June 30. Shirts for those who ordered them will be available by the July meeting. Wednesday of the DHSEM conference (August 29) is NMEMA Day: please wear your NMEMA shirt and there will be the NMEMA-sponsored Vendor Social again.

**V. Next Executive Board Meeting**

- a. September 20, 2018 location and time TBD
- b. No change to date of next Executive Board meeting. October regular association meeting changed from October 18 to October 25.

**VI. Last discussion points.**

- a. DHSEM Conference update from Richard Clark regarding the registration process. Register on PreparingNewMexico to be automatically waitlisted. Once the conference committee approves your registration, you will be sent an email to finish registration on CrowdCompass. There will be no paper agendas or updates during the conference; attendees are encouraged to utilize the website or app where information will be updated real-time. Breakout sessions are by mission area and the theme is Mission Critical New Mexico. NMEMA is a gold sponsor.
- b. Requested state update on the Emergency Management Performance Grant. Federal EMPG and HSGP NOFOs were received the same day; these applications are due on June 20. Local EMPG applications continue to be reviewed. Several jurisdictions did not submit applications. There are no final numbers to provide. SHSGP NOFO is under development. A national focus is on cybersecurity. One jurisdiction stated this was a focus in last year's grant application with little guidance and their project was denied; request for additional guidance in a seminar or question and answer period. Communications projects reviewed by the SICWG. Intelligence and law enforcement



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projects are reviewed by the Intelligence Bureau. Border counties' applications are also reviewed by the Border Analyst. DHSEM is establishing a team including Local Preparedness Coordinators, NIMS/THIRA Coordinator, Intelligence Bureau, and Information Technology to review applications. Exercise requirements will be less stringent, for participation only. Final approval of projects rests on the Cabinet Secretary.

- c. Beverley Simpson is hosting law enforcement trainings through NCBRT from July 23-27. There is a need for more attendees for the training to occur.
- d. Lea County OEM is hosting an exercise next week and opened it up for the membership to act as controllers/evaluators.

**VII. Adjournment of Meeting.** Lorenzo Velasquez motioned to adjourn, Richard Clark seconded. Meeting adjourned.

Date	Deposit	Expense	Balance	Kind	Description	Remarks
11/2/17			0.00		Beginning balance, new acct.	
11/2/17	60.00		60.00	Deposit	Deposit Checks	
11/2/17	240.00		300.00	Deposit	Deposit Checks	
11/2/17	900.00		1200.00	Deposit	Deposit Checks	
11/2/17	4435.39		5635.39		Transfer from 8463	Recover
11/3/17	3575.98		9211.37		Check Reversal # 7097	Recover
11/3/17	3575.98		12787.35		Check Reversal # 7108	Recover
11/9/17	0.01		12787.36		Square verify	for new acct #
11/9/17		0.01	12787.35		Square verify	for new acct #
12/11/17	29.17		12816.52	Deposit	Square	
12/15/17	60.00		12876.52	Deposit	Deposit Checks	
12/18/17		305.00	12571.52	DC 6654	12/14 Hot Tamales RR	Meeting lunch
12/18/17	57.75		12629.27	Deposit	Square	
12/18/17	58.35		12687.62	Deposit	Square	
12/26/17	57.75		12745.37	Deposit	Square	
12/29/17	360.00		13105.37	Deposit	Deposit Checks	
1/2/18		330.00	12775.37	DC 1559	12/29 IN *RGC Access II	ASL Interpreter
1/9/18	180.00		12955.37	Deposit	Deposit Checks	
1/10/18	540.10		13495.47	Deposit	Square	
1/12/18		752.38	12743.09	DC 1559	01/11 Teofilo's Los Lunas	Meeting lunch
1/12/18	360.00		13103.09	Deposit	Deposit Checks & cash	
1/16/18	540.10		13643.19	Deposit	Square	
1/18/18		2537.50	11105.69	DC 6654	01/17 Zia Graphics ABQ	
1/18/18	482.35		11588.04	Deposit	Square	
1/22/18	202.35		11790.39	Deposit	Square	
1/24/18		2650.00	9140.39	DC 6654	01/22 Isleta Hotel	
1/24/18	360.00		9500.39	Deposit	Deposit Checks	
1/24/18	500.00		10000.39	Deposit	Deposit Checks	
1/24/18	540.10		10540.49	Deposit	Square	
1/25/18		2650.00	7890.49	DC 6654	01/23 Isleta Hotel	
1/26/18		7.70	7882.79	DC 1559	01/25 USPS	
1/29/18	1180.00		9062.79	Deposit	Deposit Checks	
1/29/18	16382.24		25445.03	Xfer	Transfer from Savings 6220	for Conference
2/1/18	57.75		25502.78	Deposit	Square	
2/2/18	290.00		25792.78	Deposit	Deposit Checks	
2/5/18		422.02	25370.76	DC 1559	02/03 RGC Access II	ASL Interpreters
2/5/18	1929.85		27300.61	Deposit	Square	
2/6/18		38.06	27262.55	Bank Ch	Check printing	for new acct #
2/6/18	840.00		28102.55	Deposit	Deposit Checks	
2/6/18		16382.24	11720.31	Ck 1035	Isleta Hotel	Conference
2/7/18	300.00		12020.31	Deposit	Deposit Checks	
2/7/18	482.35		12502.66	Deposit	Square	
2/12/18	300.00		12802.66	Deposit	Deposit Checks	
2/12/18	482.35		13285.01	Deposit	Square	
2/14/18		2537.50	10747.51	DC 6654	02/12 Zia Graphics ABQ	
2/14/18	57.75		10805.26	Deposit	Square	





## New Mexico Emergency Management Association Treasurer's Report for June 14, 2018 Executive Board

### Wells Fargo Checking Account #5361528986

Beginning balance	April 1, 2018	13,567.03
	Deposits & Credits	303.94
	Debits	519.90
Beginning balance	May 1, 2018	13,351.07
	Deposits & Credits	136.20
	Debits	300.83
Beginning balance	June 1, 2018	13,186.44
	Deposits & Credits	75.07
	Debits	1622.91
Current balance	June 12, 2018	\$11,638.60

### Wells Fargo Savings Account #4600256220:

Beginning balance	April 1, 2018	\$11,827.65
	Interest March 30, 2018	0.29
Beginning balance	May 1, 2018	\$11,827.94
	Interest March 30, 2018	0.30
Beginning (and current) balance	June 1, 2018	\$11,828.24

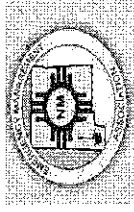
Eric K. (Bear) Albrecht  
Prepared June 13, 2018



14-Jun-18

# NMEMA

Executive Board Meeting		
PRINTED NAME	SIGNATURE	AGENCY
1. SETH MILLER		Valencia County DEM
2. Jerry Lazzari		Sandoval Co EM
3. Jessica Jorgensen		Sandoval Co EM
4. SARAH GILLEN		ALBUQUERQUE - CERT/OEM
5. MIRNELL A. SOKALY		Sandoval Co EM
6. Joyce Purley		NM HSEM / NMEMA Sec
7. THOROSA FROSTHO		RIO RANCHO OEM
8. BEAR ALBRECHT		Socorro Co OEM
9. Richard Clark		Bernalillo OEM
10. Lisa McQueen		GCD
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14-Jun-18

# NMEMA

Executive Board Meeting		
PRINTED NAME	SIGNATURE	AGENCY
1 Joe Kuchowski	<i>Joe Kuchowski</i>	Village of Andover EM
2 Mike Mesros	<i>Mike Mesros</i>	SJC OEM
3 JOHN NIHAAT	<i>John Nihaat</i>	WESTERN PA CAR
4 Lorenzo Velasquez	<i>Lorenzo Velasquez</i>	Gen Co. OEM
5 Susan Mahooty	<i>Susan Mahooty</i>	McKinley Co. OEM
6 Manny deEspinoza	<i>Manny deEspinoza</i>	LANA
7 GED MASTERS	<i>Ged Masters</i>	SME/CCU OEM
8 Cody Ulrich	<i>Cody Ulrich</i>	LAC-OEM
9 Barbara Benton	<i>Barbara Benton</i>	LAMP OSEM
10 Chissy Aker	<i>Chissy Aker</i>	Neighborhood in Rio Rancho
11 Beverly Simpson	<i>Beverly Simpson</i>	Los Alamos County OEM
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