

NEW MEXICO EMERGENCY MANAGEMENT ASSOCIATION
Executive Board Meeting / Isleta Resort and Conference Center
Seminar Room
11000 Broadway Blvd SE, Albuquerque, NM 87105
March 8, 2018 / 10:00am

- I. Call to Order**
 - a. President called meeting to order at 1004.
- II. Adoption of Agenda**
 - a. Moved to approve by Joe Kenmore. Seconded by Lorenzo Velasquez.
- III. Approval of Minutes** (*sent out on December 15, 2017*)
 - a. Moved to approve by Beverley Simpson. Seconded by Joe Kenmore.
- IV. Treasurer Update** (*vote is to accept as presented and not for approval of report*)
 - a. See attached.
 - b. Deposits are mostly vendor fees for the conference. This is inclusive of all income for the conference. Income approximately \$7,000; expenses approximately \$29,000; association spent approximately \$22,000.
 - c. Detailed breakdown of costs requested for presentation at the April membership meeting.
- V. Business**
 - a. Overview of nomination criteria for NMEMA awards
 - i. Does EM of Year have to be a lead EM in an agency?
 - 1. Discussion revolving around the EM of the Year being a paid NMEMA member, New Mexico Certified Emergency Manager / Certified Emergency Manager and lead emergency manager for that agency (not exclusive to local government agencies). Discussion regarding emergency management function. Award is suggested to have been created for lead emergency manager and not for support staff, including Emergency Management Coordinators. Support staff are eligible for other NMEMA awards.
 - 2. Motion to clarify EM of the Year criteria be defined as paid NMEMA member, New Mexico Certified Emergency Manager / Certified Emergency Manager and lead emergency manager for that agency (not exclusive to local government agencies) by Mike Mestas and seconded by Dave Bervin. All in favor.
 - ii. What qualifies a member as a “member in good standing”?
 - 1. Discussion around attendance at one conference and at least two association meetings during the year.
 - 2. Motion by Dan Heerding that criteria of “member in good standing” be defined as a paid NMEMA member attending 50% of the meetings. Seconded by Lorenzo Velasquez. All in favor.
 - b. Legislative Committee – Tom Walmsley, Beverley Simpson, or Dan Heerding
 - i. Update from the NMAC Conference
 - ii. Issues brought up during NMAC Conference Affiliate meeting
 - 1. Memorial 84 sent out. It is true that DoIT is taking over E911 agreements. Clovis/Curry County IT assisting DoIT with technical assistance on the dispatch, E911 process.

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- c. CEM Overview – JP Kenmore or John Nihart
 - i. As of today 8 people will need to complete re-cert this year.
 - ii. Due date for initial/re-cert? Before DHSEM Conference in August? EOY?
 1. Discussion to make June 30 the deadline for re-certification.
 2. The eight individuals requiring re-certification will be notified of the deadline.
 3. Documents are to be submitted electronically and only including information from the past 2-3 years. Initial certification may begin at the start of the individual's emergency management career.
- d. President Update on Area Reps and Committee Chair Appointees
 - i. DHSEM Updates
 1. Committee Updates
 - a. Tom Walmsley stepped down as the local government representative with the State Mass Care Coalition. None identified to replace him.
 - b. Ken de los Santos will replace his Chair of the Membership Committee.
 - c. JP Kenmore will replace his Chair of the CEM Committee.
 - d. Mike Mestas will remain the Chair of the Awards Committee.
 - e. IMAS Committee has no Chair. It was previously Jeff Phillips and David Almaguer. Discussion to combine it with EMAC Committee.
 2. Area Reps
 - a. Dave Bervin will stay active as Area 5 representative beyond retirement in June.
 - b. Area 6 representative will be Gilbert Helton.
 - c. All other area representatives will remain the same.
- e. Update on EMPG IPRA
 - i. Results and info from survey that was sent out
 1. Survey sent February 8 to 102 people. The two state agency employees who received the survey were Kelly Hamilton and Lisa Hecker, as they are state-funded EMPG personnel. Of the 102, 19 individuals from 11 jurisdictions responded to the survey: 15 said yes to send IPRA, 4 said no. Results were not a majority.
 2. Shortly after the survey was sent, an email from DHSEM Sarah Peterson was received stating that she would answer any questions about funding.
 3. One aspect of IPRA not answered is who is funded by EMPG at DHSEM.
 4. Martin Vigil said he would re-engage with association if NMEMA moves forward with the IPRA request. He has discussed this with his county management.

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5. Discussion to send the IPRA request and what the end goal is: developing a NMEMA plan for EMPG automatic allocations to propose to the next NM DHSEM Cabinet Secretary. This could also be accomplished with local government officials. Purpose needs to be clearly defined and focused on. A small segment of items in the IPRA request were narrowed down. Request to send the topics back to the membership to narrow down the IPRA request further.
 - a. Unknown who would legally be able to review the documentation received following the IPRA request.
 - b. Discussion to outreach to the New Mexico Association of Counties.
 - c. Generally, there has not been a reduction in EMPG funding from FEMA. This does not appear to be reflective in the more drastic cuts to local government programs this application period. No flow-through requirement on EMPG, but it is meant to build statewide capabilities. It appears this new application process is reducing statewide capabilities and fostering ill will.
 - d. If money is taken for program only (training and exercises), and not salary and benefits, no other EMPG requirements would apply. Exercise requirements have been reduced to federal requirements for those taking EMPG this coming year.
 - e. Clarification on 2 CFR soft match and not necessarily hard match of cash.
 - f. Emergency managers were encouraged to look at amendment of FY17 EMPG sub-grant agreement, field 13b, regarding cost-match for positions. It may say, “no changes to contract allowed.”
- f. President to present FY19 Draft Budget for NMEMA
 - i. Consideration, at recommendation of Treasurer, to move all finances to a CY versus the current FY format? *(if approved will present a 6-month [Jul-Dec] budget at April meeting with full CY budget due at January meeting)*
 1. Historically, FY was utilized since NM DHSEM was a major funding contributor.
 2. Treasurer requests finances and budget be based on a CY. Constitution and By-Laws are conflicting.
 3. Motion to align finances to CY per the Constitution, made by Dan Heerding, seconded by Lorenzo Velasquez. All in favor.
 - ii. Needs to be completed by 3/31 and presented at April meeting for approval

VI. 2nd Quarter Meeting

- a. April Meeting items (discussion on items for April Agenda)

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- i. NMAC Fire/EM Affiliate info for members to be more involved
 - 1. JP and Lorenzo
- ii. IMAS Committee update – ??
- iii. Legislative Committee update – one of the co-chairs
- iv. CEM Committee Update – JP Kenmore
- v. Membership Committee Update – Ken De Los Santos
- vi. Grant Committee Update – Theresa Greeno
- vii. Budget for next FY/CY? to be approved
- viii. NMEMA Shirts for new members and those expressing desire to purchase additional shirts?
- ix. Additional items for addition to meeting
 - 1. Proposal to pay per diem to send Byron Piatt (UNM) to a Teen CERT event in San Marcos, TX. Dan Heerding is attending the event. Funding was requested by NM DHSEM but was denied.

VII. Next Executive Board Meeting

- a. June 14, 2018 location and time TBD

VIII. Adjournment of Meeting

8-Mar-18

NMEMA



March Executive Board Meeting

PRINTED NAME	SIGNATURE	AGENCY
Mark L. Mercer	<i>[Signature]</i>	Socorro Co. OES
Mike Maestas	<i>[Signature]</i>	SJC OEM
Dan Heerding	<i>[Signature]</i>	Clovis OEM
Susan Walker	<i>[Signature]</i>	MANUEL
SEPA MULLER	<i>[Signature]</i>	Val G OEM
Art Ryle	<i>[Signature]</i>	SJC OEM
Lozano Velazquez	<i>[Signature]</i>	Lea Co. OEM
DAVE BERLIN	<i>[Signature]</i>	SCFD
Joe P. Kenmore	<i>[Signature]</i>	Lincoln County OES
Ken DeLorenzo	<i>[Signature]</i>	Placer DOT / Placerville
Delia Cenauts	<i>[Signature]</i>	Delia Cenauts
Gilbert Helton	<i>[Signature]</i>	Grant County OEM
Kyle Mason	<i>[Signature]</i>	Santa Fe OEM
Stephen Fischer	<i>[Signature]</i>	LANL
Beverly Simpson	<i>[Signature]</i>	LAC-OEM
Theresa Arsenio	<i>[Signature]</i>	KROEM
Suzan Marooty	<i>[Signature]</i>	McKinley City OEM
Leo Maestas	<i>[Signature]</i>	San Miguel County OEM
Sonia Andrade	<i>[Signature]</i>	Lea Co. OEM
Joyce Purley	<i>[Signature]</i>	NM DHSEM
Eric "Bear" Albrecht	<i>[Signature]</i>	Socorro OEM